

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 16 JANUARY 2018

7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of the Adults and Communities Scrutiny Committee Meeting Held on 14 November 2017** **3 - 10**

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **Portfolio Progress Report: Cabinet Member for Communities** **11 - 18**

6. **Community Asset Transfer Report** **19 - 30**

7. **Adult Social Care Commissioning Arrangements** **31 - 38**

8. **Forward Plan of Executive Decisions** **39 - 88**



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10. Date of Next Meeting

8 February 2018 – Joint Scrutiny of the Budget

13 March 2018 – Adults and Communities Scrutiny Committee

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Committee Members:

Councillors: H Fuller (Chairman), A Ansar, R Brown, J Bull (Vice Chairman), J R Fox, M Hussain, D King, S Martin, L Serluca, A Shaheed and N Simons

Parish Councillor Co-opted Member: N. Boyce

Substitutes: Councillors: A Bond, A Ellis, S Lane and G Nawaz

Further information about this meeting can be obtained from Joanna Morley on telephone 01733 452468 or by email – Joanna.morley@peterborough.gov.uk

**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE
MEETING
HELD AT 7PM ON WEDNESDAY 14 NOVEMBER 2017
BOURGES VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors H Fuller (Chairman), J Bull (Vice-Chairman), A Ali, R Brown, M Hussain, N Simons, S Martin, S Lane, L Serluca, Parish Councillor N Boyce, Parish Council Co-opted Member

Also Present: Councillor W Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health

Officers in Attendance	Adrian Chapman Debbie McQuade Sean Evans Will Patten Oliver Hayward Rob Hill Hayley Thornhill Joanna Morley	Service Director: Community and Safety Assistant Director: Adults Housing Needs Manager Service Director: Commissioning Assistant Director: Commissioning Assistant Director: Communities & Safety Senior Policy Manager Democratic Services Officer
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24. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Fox, Councillor Shaheed and Councillor King. Councillor Lane attended as substitute for Councillor Fox.

25. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillor Bull declared that she was part of the judicial system being a magistrate in the youth and adult crime court but that she was not predisposed or predetermined in terms of item number seven.

26. MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 12 SEPTEMBER 2017

The minutes of the meeting held on 12 September 2017 were agreed as a true and accurate record.

27. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

28. PORTFOLIO PROGRESS REPORT: CABINET MEMBER FOR INTEGRATED ADULT SOCIAL CARE AND HEALTH

The Deputy Chairman and Cabinet Member for Integrated Adult Social Care and Health introduced the report which provided an overview of the work of the Adult Social Care service and the progress in delivering Adult Social Care focussing on specific areas from the overall Performance Dashboard for Adults.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Adult Social Care portfolio was extremely challenging but the Cabinet Member felt that the department had managed remarkably well since the introduction of the Care Act in terms of managing budgets.
- The Council was facing particular challenges in the domiciliary care setting and in acute and residential dementia care.
- Budgets were restrained because of innovative procedures and because the service area had been adept at redesigning the commissioning service. Working jointly with Cambridgeshire had kept costs in check and had enabled a flow of expertise between the two councils.
- Weekly meetings with care providers took place in order to note issues and concerns so that resilience and capacity could be built in.
- There was a whole raft of free training offered to workforce providers in order to support them and ensure that a high quality service was delivered. As providers generally had very little capacity in which to free up staff to attend training sessions, the Council offered bespoke tailored training at a time and location best suited to them.
- Domiciliary care provision and higher needs nursing care were the two pinch points of the service and were currently being re-commissioned.
- The service had completed the Association of Directors of Adult Social Service (ADASS) self-assessment tool. Within this process all areas of adult social care had been assessed and areas where they were doing well or those that needed development were identified.
- Efforts were being made to increase the take-up of Direct Payments as Peterborough were currently below target when benchmarked against the Eastern region.
- Direct Payment was a positive initiative because it gave people absolute choice and control over their care. If the Council commissioned services on a patients' behalf it tended to be very prescriptive. With a direct payment or personal budget much more flexibility could be built in which in turn gave the patient a better quality of life.
- From a Local Authority perspective, direct payments were less transactional and therefore administratively, were cheaper. Evidence also suggested that where individuals had direct payments their needs were met more effectively and certainly more cost effectively.
- Uptake of the Direct payments scheme had been poor because the current contract did not have a strong focus on personal assistants and their recruitment
- There was a now a new contract in place with a new emphasis on personal assistants and it was hoped that this new arrangement would drive the Direct Payments scheme forward and increase the uptake of it in Peterborough from the current level of 25% of service users accessing long term support up to the Eastern area average of 65%.
- An area of concern for the portfolio was non-elective hospital admissions. To try and mitigate forthcoming winter pressures on this area, additional services had been commissioned.
- A pilot scheme had been trialled last winter which had set up the British Red Cross in the emergency department to help deal with arrivals and ultimately lessen admissions to A & E. As this had proved very effective there was now funding in place for the service to continue for the next 18 months. A social worker funded by the Improved Better Care Fund would also work alongside the Red Cross.

- A falls service pilot had been commissioned to provide help to those who fell within their homes and ultimately to try and lessen admissions to A & E. Usually when anyone had a fall an ambulance was called to transfer the individual straight to hospital for assessment. The new provider, who could be summoned by using assisted technology eg.lifeline, would spend time with the patient, lift them up and re-assure them before the correct services were instructed.
- This year the Improved Better Care Fund (IBCF) totalled £3 million. This money had been spent on increasing the re-enablement service by 20%, recruiting more social workers, purchase of step down beds, and the falls prevention service which was a joint investment with Health services. As the IBCF was non-recurring money it was difficult to use it to set up non-sustainable programmes and therefore the decision had been made to invest a proportion of the money in housing for vulnerable people to try and mitigate some of the ongoing costs for social care and health and provide a small income that could be used to support front line services.
- Operationally, Peterborough and Cambridgeshire had been looking to align their services. Adult Early Health which encompassed the digital front door had been restructured and now took the best from both previous models to cope with shrinking budgets and increasing pressures. Economies of scale had been made, particularly around assisted technology and therapy services.
- A number of joint initiatives had already been established to encourage both economies of scale and closer working between Peterborough and Cambridgeshire. Examples of economies of scale included homecare and advocacy and best practice had been shared in the areas of detox and around the Better Care Fund.
- The Council was looking at ways in which different providers of carers could work together more closely so that each covered the same area ensuring that clients had some continuity of care as opposed to many different carers coming in each day.
- There was some flexibility for carers to give more time than the standard appointment time if that extra time was needed, but the time was based on an assessment of the individual's needs. This was yet another reason to encourage direct payments so that patients could control their budgets and the length of the carers' appointments.

ACTIONS AGREED

The Committee considered the report and RESOLVED that the progress made against the September Performance Dashboard and the priorities, challenges and opportunities facing Adult Social Care be noted and that:

1. The Assistant Director: Adults would provide the Committee with an executive summary of the ADASS self-assessment findings
2. The Re-enablement Statement of Purpose would be distributed to Committee Members
3. An additional report outlining the Adult Social Care Commissioning Arrangements would be presented at the next meeting of the Committee and that the report would make comparison to other statistically similar local authorities and benchmark against them.

29. FINANCIAL REPORT ON ADULT SOCIAL CARE

The Service Director and Assistant Director of Commissioning introduced the report which provided the Committee with information on the Savings and Transformation Programme and the associated impact on vulnerable members of the Community who qualified under the Care Act for support with their social care needs.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The report gave evidence to the effectiveness of the services that had been commissioned and their value for money.
- There had been a focus on investing in early prevention services such as reablement, assistive technology and therapy. The number of people in long term care had remained stable at around 1400 people per year despite demographic pressures so the evidence showed that it was working.
- The revised charging policy for care had been in place for two years and during this time less than 10 complaints had been received. The changes had resulted in marginally increased revenue.
- The Council had offered increased support for carers in recognition of the benefits they brought to the care economy and to prolong their ability to provide support. These benefits included respite care and initiatives such as a lunch club and peer to peer support.
- To ensure people were not digitally excluded, the Council offered a digital inclusion programme for vulnerable people to help them access online support. There were currently 165 people going through the programme and 78.6% had found it very easy to access support compared to 73.5% nationally.
- Self-funders would be given the correct information and guidance about the services that were available. With the right support, some self-funders would be able to avoid having to go into residential care.
- By sufficiently monitoring and supporting the population, Peterborough had one of the lowest rates of people in residential care. The figure for Peterborough stood at 302 per 100,000 of population compared to 584 per 100,000 for the rest of the Eastern region.
- For every person who had their care cancelled after an assessment there had been a follow-up visit from a social worker to check how they were managing. Where risks had been identified, ways to mitigate them had been looked at. Additionally residents were made aware of every benefit available to them and how to access them.
- Previously if an individual's needs were being met, then the Council left their care package as it was. Now, however, staff looked at different ways in which someone could be helped such as the use of assistive technology, and worked hand in hand with the individual and the support network in order to best meet their needs.
- The Council worked with the Carers Trust to offer training and support for families who have not previously experienced caring for someone with complex needs.

ACTION AGREED

The Committee considered and debated the report and **RESOLVED** to note its contents.

30. REPORT ON VICTIM BASED CRIME IN PETERBOROUGH

The Senior Policy Manager and the Assistant Director, Communities and Safety introduced the report which was submitted to allow the Committee, in their role as the Crime and Disorder Scrutiny Committee to understand the extent of victim based crime (including domestic abuse) occurring in Peterborough and the interventions that were in place to reduce offending.

The Crime and Disorder Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- It was alarming to note that victim based crime was rising both in Peterborough and nationally.
- Nationally violent crime had seen an annual increase of 24% although officers felt that the way in which the figures were reported had some effect on this.
- In Peterborough the annual rate increase of violent crime was above the national average at 1400 or 30%.
- Two key areas of crime; the night time economy and domestic violence had attributed to 14% of this increase, however due to underreporting this figure could be significantly higher.
- In comparison with its statistical neighbours, Peterborough was recording higher rates of crime.
- There were two intervention schemes in place that were designed to address victim based crime. These were the Integrated Offender Management Scheme (IOM) and the Integrated Recovery Offender Programme (IROP).
- Both intervention schemes were based around intensive casework with individuals and had had great success in reducing the reoffending rate and the cost of crime. However, because the schemes were so intensive they could only deal with a small number of offenders.
- There were plans to extend IOM to deal with domestic violence offenders and to include the results of this programme within the domestic violence strategy.
- Officers wanted to understand the full extent and nature of the domestic violence picture in Peterborough before creating a solution to address it. Comparisons were being made with Peterborough's statistical neighbours to discover what approaches they were taking.
- Substance misuse and mental health issues were key drivers of the complex situation in Peterborough which was further affected by high levels of deprivation and a transient and diverse population.
- Help needed to be given to offenders suffering from substance abuse and mental health issues to break the cycle.
- Concern was expressed that in the current climate of reducing budgets it would be increasingly difficult to address this.
- There had been recent investment in domestic violence outreach provision and staff were currently being recruited for this.
- A domestic homicide review was being undertaken and anyone affected by this crime was being encouraged to come forward.
- The Safer Peterborough Partnership Re-offending Strategy, which would form part of a multi-agency response to reduce victim based crime, would be presented to the Committee for scrutiny.
- Inroads on better cohesion within the City were being made.
- There needed to be recognition of the fact that Peterborough had one of the poorest funded police forces in the Country and this obviously impacted greatly on the amount of resource available to tackle the problem.
- The Police and Crime Commissioner for Cambridgeshire went on record recently stating that Peterborough police force's ability to meet demand was being hampered because it was not being funded appropriately.

ACTIONS AGREED

The Committee RESOLVED to note the approach taken by the Safer Peterborough Partnership to reduce victim based crime in Peterborough and agreed that:

1. A report on The Safer Peterborough Partnership's Reducing Re-offending Strategy would be presented at the March meeting of the Adults and Communities Scrutiny Committee

2. The Committee would attend a follow-on workshop to gain a better understanding of the issues surrounding victim based crime in Peterborough and the work being done to address it.

31. HOMELESSNESS PREVENTION INTERIM UPDATE

The Housing Needs Manager introduced the report which provided the Adults and Communities Scrutiny Committee with an interim update on homelessness prevention.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- There had been a 5% increase since last year in the number of people experiencing homelessness so although there was still an increasing upward trend it was fortunately not at the same pace.
- Since the September committee meeting the number of households in temporary accommodation had reduced by seven so some progress had been made. There were still however 321 people living in temporary accommodation.
- In total seven additional members of staff had been or were in the process of being recruited to the Housing Needs Team; these included four new homelessness prevention officers, two rough sleeper outreach workers and one chronically excluded adults officer post.
- An improved 'toolkit' was being developed in order to support officers' attempts to prevent homelessness. These tools would include using discretionary payments to clear rent arrears, expanding the use of the Homelessness prevention fund, providing help to pay mortgages and offering a landlords incentive scheme.
- The winter night project had started for which the Light Project Peterborough had already recruited 150 volunteers. They hoped to increase the number of volunteers to 250 and were also in talks with the Council to extend the provision to six months rather than the current three months.
- Officers were still considering what type of daytime provision that would offer somewhere to go to get guidance and advice could be offered to rough sleepers.
- The initiative to increase the housing supply was welcomed by Councillors. The process and the vehicle needed to acquire those properties had been agreed but it would be 12 to 18 months before the effects would be felt. Officers assured the Committee that they would be working to get families out of bed and breakfast accommodation as soon as possible.
- Councillors hoped that increasing the housing supply would have a substantial impact on tackling the cost and burden of providing bed and breakfast accommodation.

ACTION AGREED

The Committee RESOLVED to consider and comment on the update on homelessness prevention that has taken place since September 2017.

32. MONITORING SCRUTINY RECOMMENDATIONS

The Committee received the latest report outlining the responses to recommendations made at the previous meeting. Members were invited to comment on the report and identify any recommendations they felt required further monitoring.

ACTIONS AGREED

The Committee RESOLVED to consider the response from Cabinet Members and Officers to the recommendations made at the previous meeting, as attached in Appendix 1 of the report and agreed that no further monitoring of the recommendations was required.

33. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme

ACTION AGREED

The Committee noted the Forward Plan of Executive Decisions and requested that the following non-key decisions be amended to show that the relevant scrutiny committee was not, as was stated, Adults and Communities but instead should be Growth, Environment and Resources;

- Daily cleanse around Gladstone street and nearby streets
- A Lengthmans to be deployed on Lincoln road, Millfield

34. WORK PROGRAMME 2017 – 2018

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Committee noted the work programme for 2017/18

35. DATE OF NEXT MEETING:

- 29 November 2017 – Joint Scrutiny Of The Budget
- 16 January 2018 – Adults and Communities Scrutiny Committee

CHAIRMAN
7.00pm - 8.45pm

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
16 January 2018	PUBLIC REPORT

Report of:	Cllr Irene Walsh, Cabinet Member for Communities	
Cabinet Member responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Rob Hill, Assistant Director Community Safety	Tel. 864112

PORTFOLIO PROGRESS REPORT : CABINET MEMBER FOR COMMUNITIES

R E C O M M E N D A T I O N S	
FROM: Cllr Irene Walsh, Cabinet Member for Communities	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Consider and scrutinise this report and endorse the approach being taken under the portfolio of the Cabinet Member. 	

1. ORIGIN OF REPORT

1.1 This report is presented at the request of the Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is being presented to the Committee to allow them to scrutinise the work being undertaken under the portfolio of the Cabinet Member for Communities, Councillor Irene Walsh.

Councillor Walsh's portfolio covers the following areas:

- Rural communities
- Neighbourhood and community support including strategic problem solving, enforcement and operational community issues and in particular the following:
 - Community cohesion
 - Community safety
 - Drugs prevention
 - Targeted youth services including Youth Offending Service, Youth in Localities, NEET and adolescent services.
 - Environmental protection and trading standards including functions of the Weights and Measures authority
 - Food safety

For the purposes of this report, only those responsibilities which fall under the remit of the Adults and Communities Scrutiny Committee will be discussed.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.1., Functions determined by Council 4. Neighbourhood and Community Support.

2.3 This report links into the following corporate priorities:

- Keeping our communities safe, cohesive and healthy, *and*
- Safeguarding children and vulnerable adults.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ACTIVITIES**

4.1 The Communities and Safety Directorate helps manage and reduce the demand pressures that other services are experiencing in, for example, social care and public protection.

Over the last six months, this portfolio has developed opportunities for greater collaboration with our partners and for communities and individuals to play a bigger part in their local community. This has had the impact of reducing demand pressures placed on the Council and other services and empowers communities to serve their own needs more effectively. Examples of this activity include:

- Volunteering schemes to ensure the most vulnerable residents are not isolated or lonely
- Support to develop voluntary sector delivery to fill gaps that the statutory sector often cannot fill
- Dedicated support to Parish Councils
- Development of local groups and networks that bring people together
- Development of support and shelter schemes for rough sleepers

We also work to protect the public; the principles of this work include:

- Enforcement activity by the Prevention and Enforcement Service to punish those who commit environmental crime and anti-social behaviour. This enforcement activity goes hand in hand with preventative work, such as reducing arson
- Community-focussed volunteering programmes to tackle low-harm neighbourhood issues
- Volunteering schemes to support victims, for example, victims of domestic abuse
- Community Speedwatch projects to address concerns about speeding, particularly in rural areas

4.2 There are a number of areas that have received a particular focus over the last six months, which are detailed below. These examples demonstrate how we are focussing on those areas which support people to live independently, reduce isolation, make communities feel safe, improve quality of life and provide support to those in the greatest need.

4.2.1 **Homelessness and Rough Sleeping**

Over the last six months, extensive work with voluntary and faith organisations to support homeless households and rough sleepers has been undertaken. This includes work to support the winter night shelter, emergency cold weather provision and befriending.

Officers within the Prevention & Enforcement Service (PES) regularly patrol the rough sleeping hot spot locations within the City engaging with individuals to obtain their details and signposting them to Housing Needs as well as local and national support services. The PES also chair regular multi-agency meetings to discuss individuals who are street homeless and to identify additional support or interventions as required. Officers within the PES have also assisted in the rough sleeper count and are working closely with the rough sleeper outreach worker to ensure that those in need of support are identified and referred quickly to the appropriate services.

We also continue to run the Peterborough Community Assistance Scheme (PCAS) which supports people facing financial hardship and requiring urgent assistance. This includes providing emergency food, white goods or debt management advice. The scheme means that people can avoid relying on social care and avoids them having to take more drastic measures such as turning to payday lenders or loan sharks. It also helps people to stay in their homes and live

independently. The PCAS scheme supports hundreds of people each year; in October alone we have supported nearly 200 people to access the foodbank and helped people to access benefits and support they are entitled to amounting to £219,000.

4.2.2 **Community Hubs**

We have worked with local people and partner organisations to develop Community Hubs in a number of areas of the city, including Gladstone, Orton Malborne and Westwood. These hubs provide information, adult learning, debt and other advice. A number of agencies are using these hubs including Age UK and the Carers Trust. Their presence in communities helps to reduce isolation and has led to increased volunteering action and employment.

4.2.3 **Inclusive Cities**

Peterborough has been invited, along with four other UK cities, to participate in “Inclusive Cities” an externally-funded project, the principle aim of which is to develop significant projects to tackle social inclusion and share the learning from these projects more widely. The Community Serve initiative and Community Hubs are expected to be an important aspect of Peterborough’s focus.

4.2.4 **Community Cohesion**

There has been extensive work with faith groups to ensure communities remain cohesive and resilient. The recent English Defence League protest in Peterborough in October provided an excellent example of how the work that goes on all year to ensure communities are resilient, meant that the protest passed without incident. On the day of the protest a well-designed plan was implemented. This included liaison with community groups and extra community patrols throughout the city. Partnership working with the police, the Council and various community groups was extremely effective and indicative of the strength and resilience of the communities in Peterborough.

There have been numerous community projects supporting vulnerable people over the last six months, including working with women’s groups in relation to safety issues and a joint training workshop with the Council, police and the community to tackle domestic abuse. There have also been a series of community discussions and activities promoting awareness of modern day slavery held at the Cohesion and Diversity Forum meeting on 27 September and during weekends in the month of October.

A round-table meeting under the theme of tackling radicalisation was organised in partnership with the Peterborough Interfaith Council on 15 November 2017. Participants included various faith groups and related service providers (Police, Prison, Probation, PCC and Colleges). A major topic of discussion was the imminent transfer of responsibility to local authorities of the *Prevent* agenda, which currently sits with the police. The forum will meet again in the early part of 2018.

Seven Syrian refugee families, totalling 34 people including adults and children, have been resettled in Peterborough since September 2016. The process is overseen by the Syrian Refugee Task and Finish Group which includes representatives from related service providers and charities supporting the refugees. The partnership work has been recognised as one of the finalists for the Association for Public Service Excellence (APSE) Annual Service Awards 2017. The families are steadily settling into the new environment, albeit some of the members have had a traumatic past in their earlier lives. The overall school attendance for the children has been in the region of 95%.

Under the provision of Controlling Migrant Fund (CMF), councils across England are set to receive funding support to help alleviate pressures on local services such as housing, education and health services, resulting from recent migration. Under this stream, the Department for Communities and Local Government has awarded total funding of £1,197,906 for 5 projects covering Peterborough. These projects include learning English language (£281,573); social media resources (£94,000); alcohol misuse (£283,347), Citizens Advice Bureau (£283,347) and rough sleeper support services (£250,436).

4.2.5 **Prevention and Enforcement Service**

Over the last six months, two Public Space Protection Orders have gone live across the city centre and Millfield to reduce anti-social behaviour and environmental crime. The Prevention and Enforcement Service, in conjunction with our enforcement partner Kingdom, have issued 5,517 tickets for breaches of the Public Space Protection Order shown by month as follows:

Month	Fixed Penalty Notices
June	745
July	628
August	702
September	849
October	748
November	1037
December	808

The Service has received significant support from the Magistrate's Court to prosecute those people who have not paid their fines, which sends an important message to the public that those who break the law will be prosecuted and fined.

The Prevention and Enforcement Service have focussed heavily on enforcement over the last six months, and will now turn their attention to bolstering preventative activities to instill greater community confidence and reduce the fear of crime. The Service are currently looking at new working arrangements which would see dedicated officers in geographic areas of the city, focussing on issues which communities see are important. Staff are being supported to deliver this vision through the introduction of a new apprenticeship scheme. The scheme will see staff become omni-competent officers, able to deal with a range of community safety issues, with a focus on preventative work.

4.2.6 **Safer Peterborough Partnership (SPP)**

The SPP continues to work in partnership to reduce demand on services such as social care and health. This year the partnership has invested £18,000 from its budget to support domestic abuse outreach provision in Peterborough for victims of domestic abuse and sexual violence. The outreach work will provide accessible and sustainable support, including:

- Accessible support for victims in the community, especially those from minority, or vulnerable groups
- Specialist support for those not wishing to disclose the police
- Capacity and resilience building amongst communities and individuals
- Prevention and earlier intervention which halts escalation and decreases demand on high-risk / safeguarding services
- An outlet for agencies to make requests for specialist services.

In addition, the Partnership recognises the impact that alcohol related crime has on Peterborough, particularly over the festive period, when violent incidents occur which place a drain on police and health resources. In a bid to combat this, the Partnership have invested in a taxi marshalling scheme which saw two taxi ranks in Peterborough City Centre patrolled over the festive period. The taxi marshals ensured that there was an orderly queue, that people were safely entering and exiting the city centre, and that any vulnerable people were assisted.

4.2.7 **Reducing Offending**

The Integrated Offender Management Scheme (IOM) which is the scheme managing around 80 prolific acquisitive crime offenders continues to prove to be successful in respect of managing high risk offenders and reducing the crime they commit.

The latest set of data published in September 2017 shows that there were 73 people from Peterborough on the programme, all of whom have been tracked and their offending scrutinised. In the 12 months before IOM support the average number of offences per individual was 4.12 but this fell to 2.37 in the 12 months after, meaning potentially 130 fewer victims of crime which is a very positive outcome.

The Youth Offending Service focuses on those young people who are entering into the criminal justice system for the first time. The Ministry of Justice has published the national figures on first time entrants into the criminal justice system cases for the period April 2016 to March 2017 and this is one of the headline statutory datasets that the Youth Offending Service are judged on. Our most recent data shows a 58% decrease in the number of young people entering the criminal justice system for the first time, which is a better performance than that of our statistical neighbour group, although the national average was lower.

4.2.8 **Youth Services**

There continues to be a huge amount of work ongoing in the Youth Service team. Over the last 12 months, there have been a number of really successful outcomes, all with the aim of supporting young people to fulfil their potential. For example this year, 360 young people took part in the National Citizenship Service programme which exceeded the target set by Government. The programme helps young people to build their confidence and self-belief and develop skills to help them into further education and employment.

Similarly, the team continue to support more and more young people to undertake the Duke of Edinburgh programme. We have focussed on supporting young people with Special Educational Needs and those in alternative education to access the programme over the last 12 months.

As part of our work to increase resilience across communities, we have been working to support funding bids for nearly £750k over 3 years to support the infrastructure of Community Youth Development across the city.

Young people continue to be well engaged in Peterborough, in October it was announced that with 63.63%, Peterborough was ranked 5th in the country for turnout in the UK's largest youth consultation "Make Your Mark". Around 10,000 young people took part in the survey with the top issues being:

- A curriculum to prepare us for life
- Transport
- Work Experience hubs for 11-19 year olds
- Mental Health
- Votes at 16

Our Youth MP has also been granted the opportunity to be one of only a few young people to debate the issues at the dispatch box in the House of Commons.

To support young people who are in need of early help the Youth Services team have offered mentoring to 49 young people over the last 9 months. 43% of referrals were to support young people with emotional health issues, 16% were for challenging behaviour with the remainder for issues of risky behaviour and attendance. The majority of referrals for this service were from schools.

4.2.9 **Communities Task and Finish Group**

The Scrutiny Committee agreed to the formulation of a cross party group tasked with looking into how we can work more closely with communities and empower them to lead the response to appropriate neighbourhood issues. The group convened in September, and will bring final

recommendations to the March Scrutiny meeting.

The cross party panel have so far met on three occasions and work undertaken has included:

- Interviewing expert providers to understand what mechanisms could be made available to identify the support required for community groups and to ensure this support is sustainable
- Identification of a number of 'enablers' critical to implementation, including:
 - Scoping out ICT platforms, including potential funding streams that will allow for the case management of local problems and ability to task across different groups and agencies
 - Identifying community organisations by geographical area, with a view to feeding into a 'community database' of online groups / organisations

The panel have made recommendations to the officers who are compiling the final report. The final report will be agreed in February and will be taken to the scrutiny committee in March 2018.

4.3 **VISION FOR THE FUTURE**

As we look ahead into the new financial year, we will continue to work with partners and communities to develop an effective and robust voluntary, community and faith sector that can support people and empower communities to manage their own needs.

Where communities need more help, we will continue to train and develop our own officers to support communities in a more holistic way. We are in the process of training and accrediting our officers to be more omni-competent as well as giving them the autonomy to deal with a whole host of issues, from inconsiderate parking to anti-social behaviour.

We will also continue to look at the most cost effective way of delivering our services, whilst ensuring that the quality of the service delivered is high and remains consistent. Our vision for the future is that communities across the city are empowered and supported to achieve the best possible outcomes for their area, and this is our priority for the coming year and beyond.

5. **CONSULTATION**

5.1 There is no requirement for formal consultation in relation to this matter.

6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 It is anticipated that this report will provide the committee with an overview of some of the work that is being undertaken under this portfolio. It also provides an opportunity for the committee to ask questions and scrutinise the work being undertaken.

7. **REASON FOR THE RECOMMENDATION**

7.1 To ensure that the Portfolio Holder is working to deliver the council's key aims of supporting people to live independently, reduce isolation, make communities feel safe, improve quality of life and provide support to those in the greatest need.

8. **ALTERNATIVE OPTIONS CONSIDERED**

8.1 No alternative options have been considered as part of this report, however the services within the directorate are constantly reviewing their service. This ensures that public confidence remains high and that people living in the city have a good quality of life, feel safe and supported.

9. **IMPLICATIONS**

Financial Implications

9.1 Not applicable.

Legal Implications

9.2 Not applicable.

Equalities Implications

9.3 Not applicable.

Rural Implications

9.4 Not applicable.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
16 January 2018	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director for Communities and Safety	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Caroline Rowan, Community Estates Manager Ian Phillips, Senior Policy Manager	Tel. 864095 Tel. 863849

Community Asset Transfer Programme

R E C O M M E N D A T I O N S	
FROM: Service Director, Communities and Safety	Deadline date: N/A
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <p>1. Scrutinise the progress made to date regarding community asset transfers, and agree the direction of travel in regards to the future management of community buildings.</p>	

1. ORIGIN OF REPORT

- 1.1 This report is presented to the Committee at the request of Cllr Irene Walsh, Cabinet Member for Communities.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The report is presented in order for the Committee to review the progress made to date regarding community asset transfers, and agree the direction of travel in regards to the future management of community buildings.
- 2.2 This report is for Adults and Communities Scrutiny Committee to consider under its Terms of Reference 1, Functions determined by Council 4. Neighbourhood and Community Support
- 2.3 *How does this report link to the Corporate Priorities?*

Keep all our communities safe, cohesive and healthy

Community centres play a vital role within our communities, providing space for local communities to come together for social interaction and inclusion, helping to build strong, resilient and cohesive populations

- 2.5 *How does this report link to the Children in care Pledge?*

N/A

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	
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4. BACKGROUND AND KEY ISSUES

- 4.1 Peterborough City Council has thirty three community centres, three youth centres and other community buildings across the city. These buildings have a long and strong history within their community and play a vital role in the delivery of services and community led activities. As importantly, they play an essential role in bringing together residents and small groups for a wide range of social, cultural and physical activities. Community buildings are often at the heart of the community, helping people from finding out basic information, to running public services and fostering a real sense of belonging and community in a local area.
- 4.2 Whilst most of the community buildings are owned by the Council, they are managed by various community organisations on a voluntary basis. The management is through a variety of different arrangements which have developed over a number of years, with leases held on a broad range of terms and conditions. Broadly speaking, the Council is responsible for the repairs and maintenance of the buildings, and in some cases due to long standing agreements, Peterborough City Council covers the utility costs. Due to budget restraints and a lack of finance Peterborough City Council only covers items at present which pose a health or safety risk and items which ensure the building remains wind and watertight.
- 4.3 In 2013, the Council published its Community Asset Transfer Strategy which sets out the Council's vision for securing the long term future of our community buildings into community ownership. The Council remains committed to the principle that local communities should have the opportunity to own public buildings that are of local value and provide services for that community.
- 4.4 Community organisations that own community buildings have a number of significant advantages when compared to ongoing local authority ownership:
- Able to develop greater community empowerment in local communities
 - Able to respond much more effectively to the needs of local people and provide tailored community services
 - Building the capacity and skills of individuals and organisations
 - Increasing volunteering
 - Greater commercial and funding opportunities where communities can attract money that councils are unable to apply for
 - Reducing financial liability for the Council
- 4.5 As set out within the Community Asset Transfer strategy, the Council is committed to supporting existing community organisations to take over the ownership of their buildings where they wish to do so. Over the last two years, extensive consultation and engagement has taken place with each organisation to explore the options open to them.
- 4.6 Many organisations are keen to take on more permanent arrangements, however for a variety of reasons they feel unable to take on a Community Asset Transfer for example, concerns over the stability of volunteers, the additional responsibilities in relation to the building or simply the uncertainty of change. A full summary of the position of each community building is set out in appendix 1.
- 4.7 Peterborough City Council have carried out extensive community work with organisations who currently run community buildings, to work together to make a decision on the future running of the centres. Where applicable, referrals to the Peterborough Council for Voluntary Services (PCVS) and the Future Business Centre have been made, and information for each building has been provided on the running costs and financial investment required over the next ten years.
- 4.8 The Council is currently developing a support package for groups for business and financial planning and practical advice and assistance around the operational / legislative elements of maintaining a building.

- 4.9 The progress on the programme has been substantial over the last year, with discussions and agreements on the future of the community buildings being agreed and negotiated. Financial investment to resolve long standing issues with buildings where possible has been agreed and support offered with management issues.
- 4.10 In total, eight community groups are currently agreeing community asset transfer leases or freehold transfer through Peterborough City Council's legal department and ten groups are in advanced negotiations with the property and community teams on the future of their centres in relation to a potential community asset transfer.
- 4.11 Fourteen properties have information outstanding which is required in order to progress any potential transfer for example, additional property surveys being conducted, the property is leased to Peterborough City Council or substantial work is required to be carried out with the existing tenants. Only two groups to date have advised Peterborough City Council that they do not wish to take an asset transfer of their property.
- 4.12 Due to the overwhelming support from our communities to manage their own assets, the option to develop a Trust model to hold community assets not transferring is no longer a viable option to take forward, as there will only be a small number of buildings which could fall under this model. As an alternative option, the Council is aware that there are many community groups in the city who don't currently own/occupy a community venue and have expressed a strong interest in doing so, should any sites become vacant. Where an existing community organisation does not wish to pursue a formal asset transfer, we will explore whether there are other community based organisations in the city who would be willing to do so. The case study attached in Appendix 2 demonstrates the improvements which can be made when new management takes over a community building.
- 4.13 Elected Members have a significant role to play in working with community organisations to support the Asset Transfer process. Ideally, this would be with existing management organisations, however we recognise that there may be other local groups which through the Member's connections and local knowledge could help facilitate a successful outcome. It is proposed that Ward Members will be appointed to community buildings to assist with negotiations and facilitate decisions on the future management arrangements.

Next Steps

- 4.14 It is proposed that the following actions and timetable are implemented in order to progress the long term future of community buildings:
- All existing community management organisations of buildings to confirm their intentions around community asset transfer by 31st March 2018
 - Where no commitment to a community asset transfer is made by the existing community management organisation by the deadline, then the opportunity will be advertised for any other community group to submit an expression of interest in line with the Council's strategy for community asset transfers
 - The deadline for the expressions of interest will close on 30th June 2018
 - If there are no viable opportunities for community asset transfer, then the Elected Member(s) for the area where the building is located, will be asked to take an active role in working with community organisations to explore further opportunities to enable the building to transfer to community ownership
 - All community asset transfers will aim to be concluded in principle by March 2019, where there is a willing organisation
 - Where no expression of interest is received, or if a community organisation withdraws from negotiation and the community and Council deem the building surplus to requirements, it will be considered for disposal.

5. CONSULTATION

- 5.1 Extensive consultation over the last two years has taken place with each community management organisation on the options available and the Council's intentions.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The community based outcomes are listed in section 4. For the Council, the ongoing ownership of these buildings places a significant financial burden which has become unsustainable.

It is predicted over the ten year period from 2017 - 2027, that the 33 community centres will require a spend of £5,749,956 of investment to provide basic maintenance and ensure the buildings comply with health and safety and statutory testing.

The total investment is made up of the following:

- Each building requires statutory testing of electrical equipment, water, asbestos, etc equating to approximately £4000 per year
- The average costings of each centre in repairs and maintenance over the last five years
- The total financial cost of the condition schedules produced in 2015, which sets out costs for each centre over the next ten year period.

Whilst transferring a building could result in a liability for a community organisation, it is offset by the ability for that organisation to gain an income from commercial opportunities and external funding bids which are unavailable to the Council. When operated correctly, many community buildings are able to be run at a profit with the additional income reinvested into meeting local community needs.

7. REASON FOR THE RECOMMENDATION

- 7.1 To ensure the effective completion of the asset transfer programme for community buildings.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 Establish a Trust model to manage community buildings where no asset transfer is possible.

This option has been explored in some detail and an avenue which has been actively considered for some time. Through detailed consultation with community management organisations and looking at examples around the country, this option however is no longer deemed viable. In order to establish a Trust model, an ongoing revenue stream from the Council will be required to meet the management and operational requirements for running a number of buildings. In addition, buildings which sit under the Trust would need to provide an annual management fee to the Trust, placing financial liabilities on both the Council and community organisations.

- 8.2 Dispose of all community buildings.

Whilst this option would remove the financial liability from the Council and provide a capital receipt, it has been rejected. Such an option would lose vital services in the community, increase social isolation and reduce community resilience.

9. IMPLICATIONS

Financial Implications

- 9.1 There will be Revenue savings in both People and Communities and in Property Services. This will be in relation to the upkeep and statutory testing of the buildings. In relation to Capital, PCC will forego Capital receipts it might have received from the sale of the Centres.

Legal Implications

- 9.2 The Council is obliged to obtain best value for any land transfer pursuant to s123 Local Government Act 1972. Ordinarily this is achieved by way of a transfer by the Council to provide a capital receipt. In the case of the Community Centres the transfer is unlikely to generate a capital receipt. However, market valuation calculations are undertaken to support any transfer

which take into account the ongoing cost of maintenance and management to the Council and the value to the community in keeping the building in community use to ensure that the obligations under s123 are met.

Equalities Implications

9.3 N/a

Rural Implications

9.4 N/a

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 Peterborough City Council Community Asset Transfer Policy

11. APPENDICES

11.1 Appendix 1 Community Asset Transfer Programme update (Exempt)
Appendix Two - Case Study

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Appendix Two -

Case Study - The Pyramid Community Centre, Bretton

The Pyramid Community Centre is located in Watergall, Bretton.

It has been leased to The Pyramid Community Association (later changing its name to the North Bretton Community Association) since 10th December 1979. The Association have been running the centre very successfully up until a few years ago, where they found it difficult to attract volunteers on to their board of trustees, resulting in the centre only being open on a limited basis and residents struggling to make contact to book the premises for community activities.

Following discussions with the Association and The Parish Council, it was agreed that the Parish Council would commence occupation under a Tenancy At Will, giving the Parish an opportunity of the trial management of the centre prior to taking on the freehold transfer of the building. The Tenancy at Will commenced in January 2017.

It was important to ensure all existing volunteers were given an opportunity to remain involved and the Parish Council offered to work with them, inviting them to sit on the newly established community management group.

Since the Parish Council have been in occupation the centre usage has improved by over 100%, with the average weekly occupancy levels being between 50 - 60%, including activities such as:

- Keep fit classes
- Over 60's luncheon club
- Judo
- Line Dancing
- Youth Club
- Employment club
- Phab activities
- Children's parties

The Parish Council have successfully increased the services running from the centre without any advertising, and are confident this will only improve over the coming years.

Income streams have also improved with takings of £11,500 over the last six months.

The Parish Council can see the viability of the centre and are encouraged by the positive feedback from the community. A freehold transfer is being negotiated at present, resulting in the retention of a community asset for the community and improved services.

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Community Asset Transfer Programme update

Community Centres

Proposed option for future management	Property	Current Position
1 Lease between Peterborough City Council and Church is ceasing	St Johns Hall	Complete - Lease ended and property returned to the church
2 Community Asset Transfer (Sale) to Bretton Parish Council	The Pyramid Centre	In legal negotiations - sale transfer documents being prepared
3 Community Asset Transfer (Sale) to the Italian Community Association	The Fleet	In Legal negotiations - sale transfer documents being prepared
4 Two year lease to be put in place	Stafford Hall	Association to relinquish current lease and enter into new two year standard community centre lease moving onto full CAT
5 Potential Community Asset Transfer (long term lease) to Community Association	Loxley Community Centre	Advances discussions - Association considering options
6 Community Asset Transfer (long term lease) to Community Association	Copeland Community Centre	Advanced discussions - Association considering options
7 Return of property to Newborough Parish Council	Newborough Village Hall	Advanced discussions with working group (Parish Council and Community Association)
8 Community Asset Transfer (Sale) to Glinton Parish Council	Glinton Village Hall	Advanced discussions with Parish Council and Community Association
9 Community Asset Transfer(long term lease) to the Millennium Community Association	Millennium Centre	Advanced discussions reference community asset transfer
10 Community Asset Transfer (long term lease) to Community Association	South Grove Community Centre	Advanced discussions - Association considering options

11	Community Asset Transfer (long term lease) to Family Voice	Orton Goldhay Community Centre	Advanced discussions reference community asset transfer
12	Community Asset Transfer (sale) to Parish Council	Orton Wistow Community Centre	Advanced discussions in relation to Community Asset Transfer (Sale)
13	Community Asset Transfer (lease) to Community Association	Parnwell Community Centre	Advanced negotiations in relation to Community Asset Transfer (Lease)
14	Community Asset Transfer (lease) to Community Association	Saxon Community Centre	Community Asset Transfer (lease) being negotiated
15	Community Asset Transfer (lease) to charitable organisation	Nene Valley Community Centre	Negotiating Full CAT lease with Peterborough District and Football League
16	Community Asset Transfer (lease) to Community Association	Herlington	Advanced negotiations in relation to Community Asset Transfer (Lease)
17	Community Asset Transfer (Sale) to Parish Council	Bedford Hall	Negotiations with Parish Council and Community Group. Additional surveys to be undertaken
18	Community Asset Transfer (Sale or lease) to Eye Parish Council or Community Association	Eye Community Centre	Working group between Association and Parish has been set up
19	Community Asset Transfer (lease)	Hodgson Community Centre	Various discussions held with community association - considering options
20	Community Asset Transfer (lease) to community association or potential Community Asset Transfer (sale) to the Salvation Army	Bluebell Community Centre	Discussions ongoing
21	Community Asset Transfer (Sale)	Matley Community Centre	Discussions being held reference Community Asset Transfer (Sale)
22	Community Asset Transfer (lease) to community association	Belsize Community Centre	Discussions been held with association - options being considered
23	Community Asset Transfer (lease) to Community Association	Dogsthorpe Community Centre	Discussions been held with association - options being considered

24	Community Asset Transfer (lease) to community organisation	Stanground Community Centre	Discussions being held with Stanground Community Association
25	TBC	Southfields Community Centre	Options being considered
26	Community Asset Transfer (lease) to Academy	Gladstone Park Community Centre	Discussions with Thomas Deacon Academy reference a Community Asset Transfer (lease)
27	Transfer to Hampton Hargate Primary School with community use agreement	Hampton Hargate Community Room	Transfer to school once converted to Academy
28	Lease expires in 2019 and reverts back to Werrington Parish Church - assist WCA with new lease set up	Werrington Village Community Centre	Negotiations ongoing with church
29	Community Asset Transfer (sale or lease) to community organisation	Paston and Gunthorpe Community Centre	Discussions being held reference Community Asset Transfer (lease or sale) to community association Included in wider development, consultation to be setup with community centre and wider community on needs in relation to community centres via CANDO Association have expressed they do not wish to take on a Community Asset Transfer lease
30	Options being explored	Millfield Community Centre	
31	No community asset transfer of property to current occupiers	East Community Centre	
32	Community Asset Transfer (lease) being considered with community association	Hampton Vale Community Centre	Discussions being held with Community association reference a community asset transfer (lease)

Other Properties / land

- 1 Community Asset Transfer (long term lease) - Allotment land
- 2 Community Asset Transfer (long term lease) to Community Association
- 3 Community Asset Transfer (long term lease) to Charitable Organisation
- 4 Community Asset Transfer (long term lease) to Sports Association

- 5 Community Asset Transfer (long term lease) of sports pavilion to Sports Association
- 6 Community Asset Transfer (long term lease) to Community Group

- 7 Community Asset Transfer (Long term Lease) of sports field to Sports Group
- 8 Community Asset Transfer - Building (former play centre)
- 9 Community Asset Transfer (sale or lease)
- 10 Community Asset Transfer (lease or sale)

Olive Branch Community Gardens, Dogs Thorpe	Complete - Long term lease in place
The Charteris Centre	In legal negotiations - long term lease
Crofts Corner	In legal negotiations - long term lease
The Grange, Netherton	Lease documents being negotiated
Fulbridge Recreation Ground	Lease documents being negotiated Sub leases in place - Head lease documents being negotiated
Thistle Drive	Advanced discussions with cricket group reference community asset transfer
Campbell Drive	Occupied by Werrington church - potential CAT
The Barn Youth Centre	Discussions being held with Little Miracles charitable organisation
The Spinney	Discussions being held with Parish Council
Eye Youth Centre	

Initial Visit Conducted

Action

Property

Notes

Complete	Property returned to Church 31/03/2017	St Johns Hall	Dilapidations agreed, all community activity including preschool transferred to West Town Academy
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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
16th January 2018	PUBLIC REPORT

Report of:	Wendi Ogle Welbourn, Executive Director People and Communities	
Cabinet Member(s) responsible:	Councillor Wayne Fitzgerald, Cabinet Member for Integrated Adult Social Care and Health	
Contact Officer(s):	Will Pattern & Oliver Hayward	Tel. 07919 365883

ADULT SOCIAL CARE COMMISSIONING ARRANGEMENTS

RECOMMENDATIONS	
FROM: Wendi Ogle Welbourn, Executive Director People and Communities	Deadline date: N/A
It is recommended that the Adults and Communities Scrutiny Committee notes the contents of this report for information.	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Adults and Communities Scrutiny Committee at the request of the Committee

2. PURPOSE AND REASON FOR REPORT

- 2.1 This report is being presented to provide information on the commissioning arrangements within adult social care.
- 2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1, Functions determined by Council, 1. Adult Social Care.
- 2.3 The commissioning programme of work aligns to the Council's Medium Term Financial Strategy.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	
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4. BACKGROUND AND KEY ISSUES

4.1 Adult Social Care Commissioning Arrangements

The Adults and Communities Scrutiny Committee received two reports on the 14th November 2017, which outlined the impact of the Transformation and Savings programme and the current performance of Adult Social Care. In both reports there was consideration given to the outcomes of the Adult Social Care Commissioning arrangements in Peterborough and the Committee requested a follow on report providing further information.

The commissioning arrangements in Peterborough have been reviewed over the last twelve months to encompass the statutory principles of the Care Act 2014 and the NHS Five Year Forward View. As a consequence, Commissioning has developed a Strategic Approach based on “early help” and an accordant operational to deliver its strategic outcomes. Important to this approach is the appropriate level of governance and accountability of the Commissioning activity. The governance arrangements have also been reviewed and additional vehicles for scrutiny introduced.

4.2 **Strategic Commissioning-** The Peterborough Adult Social Care Commissioning Team have undertaken a number of activities to inform their strategic direction:

- **The Prevention and Early Intervention Strategy-** The new Peterborough Prevention and Early Intervention Strategy was ratified by the Commissioning board in November 2017. Full approval is due at the Health and Wellbeing Board in the New Year. Its development is in accordance with the Care Act 2014, which states “Local authorities must provide, or arrange services that help prevent people developing needs for care and support, or delay people deteriorating such that they would need ongoing care and support.” The current demand for services commissioned by Peterborough Adult Social Care is focused on traditional social care services and lacks a strong outcome focus. This is not only a limited offer for the older population in Peterborough, it is also unsustainable, as the demands and complex demography of the older population increases and the costs fall on Adult Social Care. Clearly there needs to be a shift towards a more personalised offer for older people which can, at the earliest opportunity, prevent the need for traditional/institutional support. This strategy begins the conversation of how that could be achieved and will develop a framework of initiatives to deliver a measured approach to early intervention and prevention. This will not only reduce the financial strain on Adult Social Care in Peterborough, but also deliver a more personalised offer for older people that will support them to thrive. It is also important to note that the success of this strategy is dependent on Peterborough recognising that supporting an older, more complex, population is the business of everybody and not just social care, and as such it will link closely to the Community Resilience Strategy.
- **Market Position Statement (MPS)-** The Market Position Statement is currently being refreshed to include a Cambridgeshire perspective. It is designed to outline the approach to:
 - What support and care services people need and how they need them to be provided.
 - The support and services available at the moment, and what is not available but needs to be.
 - What support and care services the Council thinks people will need in the future.
 - What the future of care and support will be like locally, how it will be funded and purchased.
 - How commissioners want to shape the opportunities that will be available.

Key to its success, is engagement with providers (including those from the voluntary sector) and as a result, over the last year, through its engagement strategy the Commissioning Team has hosted a number of forums, events and consultations aimed to understand what it could do differently to have the maximum impact. The MPS is available on the Commissioning Webpage and has its own Twitter site.

- **Self Funders Strategy-**The Care Act 2014 set out specific duties to support Self-Funders within the Social Care Market. Specifically it allows Local Authorities to provide information and advice for Self-Funders on services they could purchase locally, the process of accessing care and support, where to find and how to access financial advice and how to raise concerns about the safety and well-being of someone who receives care. The Care Act also places a

duty on Local Authorities to facilitate and shape the care market so that it is able to meet the needs of local residents who need care, whether or not the Council pays for that care. The aim is to help develop a sustainable and diverse range of providers and care from which people can choose. The Council also has a temporary duty to meet people's needs if their provider of care is no longer able to do so because of business failure. This duty applies to any failed provider that was meeting needs in the local area, irrespective of whether the Council had a contract with the provider or who was paying for the care. This means that self-funders are included in this duty. It has also become increasingly important for Local Authorities to invest resources in working with Self-Funders to allow them to stay at home longer. This benefits Local Authorities in a number of ways, but specifically financially as the burden on care costs is reduced as their entry into institutional care is delayed. As a result Peterborough will be working closely to develop a strategic approach to working with Self Funders in the New Year.

- **Strategic Winter planning-** The strategic Commissioning Winter Plan was prepared in September 2017 and covers a number of support options that allow clients to avoid hospital admission or increase the speed of hospital discharge. The Winter Plan includes the introduction of reablement Step-Down beds, increased capacity in the home care sector, expanding the offer provided by the British Red Cross in the Acute Trust and the commissioning of a lifting service through the Lifeline function to allow people to remain at home rather than going to hospital through an ambulance admission. The Winter Plan also promotes an improvement in the transfer of care of patients to care homes through the employment of a Trusted Assessor to speed up hospital discharge where appropriate. In addition, the employment of a Moving and Handling Coordinator will help to facilitate a reduction in the requirements for double-up packages of care. Increased provision of reablement is supported by a 20% increased investment in the service to support the winter plan and maximise opportunities for patient's to have targeted support to improve their health following discharge. These initiatives aim to reduce the number of excess bed days and delayed transfers of care (DTOCs) which are a significant pressure for the health and care system.
- **Better Care Fund (BCF) and Sustainability and Transformation Programme (STP) -**
The local BCF plan for 2017-19 builds on the following agreed principles:
 - To support Greater alignment across Cambridgeshire and Peterborough
 - A single Cambridgeshire and Peterborough system wide Integrated Commissioning Board (ICB)
 - Greater alignment with the STP and local authority transformation plans

The BCF continues to build on the work undertaken in previous years plans, with a focus on the following priority areas:

- Prevention and Early Intervention: including a countywide falls prevention programme, further work to ensure a comprehensive approach to equipment and assistive technology, and development of joint VCS commissioning opportunities.
- Community Services (MDT/ multi-agency discharge teams Working): including wider roll out and embedding of case management, to include data sharing to support risk stratification and pro-active identification of service users. Development of integrated hospital discharge and admission pathways and enhancement of intermediate care and reablement provision.
- Enablers: continued development of consistent, accurate and reliable information and advice to support the concept of 'no wrong front door'.

- High Impact Changes for Discharge: A new national BCF condition, requires the local system to implement the high impact change (HIC) model for managing transfers of care. The HIC areas are: early discharge planning; systems to monitor patient flow; MDT/multi-agency discharge teams; home first / discharge to assess; 7 day services; trusted assessor; focus on choice; and enhancing care in care homes.
- The Improved Better Care Fund (iBCF) is a new introduction to BCF plans this financial year and is considered to be part of the ongoing BCF programme and is supporting investment in supporting system DTOC plans and development of housing for vulnerable people, as well as offsetting some of the Adult Social Care cost pressures of the Council.

4.3 **Operational Commissioning-** The Strategic approach that has been developed over the last twelve months is now starting to inform operational Commissioning.

- **Direct Payments-** Prior to the Care Act 2014 coming into force on 1st April 2015, the obligation for a local authority to provide Direct Payments was to be found in sections 57 and 58 of the Health and Social Care Act 2001 and the regulations made under that being The Community Care, Services for Carers and Children's Services (Direct Payments)(England) regulations 2009 S.I. 1887. That legislation is now superseded by sections 31-33 of the Care Act 2014 and the regulations made under that being, The Care and Support (Direct Payments) Regulations 2014 S.I. 2871. The obligation on a local authority to provide Direct Payments has not changed and if certain conditions are met, then a local authority is obliged to provide Direct Payments to a person, if a request is made. Peterborough Council for Voluntary Services (PCVS) were awarded the contract for the new Direct Payments Support Service and they are required, in line with the strategic approaches outlined above, to expand its delivery to allow people to maintain their independence longer with greater control over the care they receive. They will also be required (and monitored) to develop a quality driven service that will have an ethos of continual improvement; and a real partnership approach to working with the Council and the people receiving Direct Payments. There will also be a requirement that they will develop and manage a Personal Assistance Register to ensure the numbers of people receiving Direct Payments can be substantially increased through the development of greater awareness of their benefits by service users and professionals involved in their care.
- **Homecare-** The Homecare Framework is currently out to tender and is due to be awarded in the summer of 2018. The new Framework will expect Homecare providers to think differently about how they deliver Homecare, with an increasing focus on supporting people to meet specific outcomes that allow them to maintain independent longer. This will enable Homecare providers work in partnership with statutory Health and Social Care services, as well as community based voluntary sector organisations. They will also need to develop and recruit staff with greater skills and expertise to meet the increasingly complex aging population and this will require a closer working relationship with the providers and education bodies.
- **Assistive Technology** - A review of Assistive Technology has recently been undertaken. The review objectives were to establish the current use of Assistive Technology within Peterborough, review opportunities to increase the role of technology in supporting service users and to propose recommendations for future commissioning intentions and delivery model. The conclusions of the Review were that Assistive Technology should be increasingly positioned at the heart of both the prevention offer across Peterborough and the care and support of those supported through social care. Attention is now being focused on how this can be achieved operationally and what should be the targets for ambitious expansion, for example:

- increase the level of community based packages with Assistive Technology as an integral element to a target of 60% by end of 19/20
- Increase Assistive Technology provision to 500 packages per year from 18/19 (35% uplift on 16/17 level)
- **Carers-** Section 10 of the Care Act 2014 introduced a duty on a local authority to assess a carer's need for support, where it appears that the carer may have needs (whether currently or in the future) for support and if so, what those needs may be. Supporting Carers is one of cornerstones of the Prevention and Early Intervention Strategy. Although the Governments refresh of the National Carers Strategy has not yet materialised, Commissioners from Peterborough, Cambridgeshire and the Clinical Commissioning Group are currently developing a new partnership Carers Strategy which will be completed in the new year. The current provider of Carers services, the Carers Trust, has been encouraged by Commissioners to expand their offer to increase impact across the wider community (through Carers Hubs). The result has seen an increase in the number of Carers supported and favourable results in the recent Carers survey.

4.4 **Governance and Accountability-** To manage the new evolving strategic and operational Commissioning, a new approach to governance has been introduced to provide scrutiny and accountability, including the introduction of the following integrated commissioning boards:

- **Integrated Commissioning Board** - The Cambridgeshire and Peterborough Integrated Commissioning board was established to bring together Strategic Leaders across the System to consider and agree opportunities for a common approach to commissioning across the Cambridgeshire and Peterborough system; and provide oversight of the BCF plans. The board aligns with the wider governance of the STP.
- **Peterborough & Cambridgeshire Councils Joint Commissioning Board-** The Joint Commissioning Board for Peterborough and Cambridgeshire has senior representation across the two councils, as well as the Clinical Commissioning Group. Its role is to provide oversight and approval of strategic initiatives and allied operational commissioning delivery and it is chaired by the Director of Commissioning.
- **Partnership Boards-** The seven Partnership Boards in Peterborough have been refreshed over the last twelve months to have a greater consistency of approach and to deliver a new rigour of scrutiny for Commissioning outcomes. Further work to increase the visibility of these boards will be undertaken over the next twelve months and the membership of the boards will receive training to equip them for their evolving role. A recent addition to the Boards structure has been the introduction of the Sensory Board to serve the strategic but often neglected directed for people with a sensory impairment.
- **Healthwatch** - Healthwatch was introduced by the Government to have a statutory overview of the delivery of Health and Social Care in any given area. The two separate Healthwatch providers in Peterborough and Cambridgeshire have now combined under one contract to deliver a single service across the patch. Their role will be critical in holding Commissioning to account as services are modernised and reshaped to help people to stay independent longer.
- **Safeguarding and Quality Team** - The Council has developed a team of Quality officers that support the Homecare and Care Home market to develop an ethos of continuous improvement. They also link closely with the Care Quality Commission and the Adult

Safeguarding Teams to carefully monitor the performance of providers and in doing so provide a three hundred and sixty degree approach to quality monitoring.

4.5 **Conclusion**

The evolving aging/complex population aligned to the statutory responsibilities within the Care Act 2014 have required a new approach to the commissioning arrangements in Peterborough. This required a review of the historical arrangements based on contractual management towards a new approach based around outcomes for clients and greater partnership working.

This required a new Strategic Commissioning Approach based around early intervention that is designed to support people to remain at home independently as long as possible. Clearly this will only be possible if operational Commissioning mobilise the community and the wider partnerships to adopt this strategic approach and design person centred specifications (with the input of clients) and services to support the approach.

In undertaking this approach there requires an intensive level of scrutiny and discipline to support its delivery. As a result the new Commissioning Board has become the focus of decision making with the reviewed Partnership Boards a barometer of impact and effective implementation.

Clearly this approach is in its infancy and further work needs to be undertaken with the Community and Health to embed the approach. Furthermore, as the partnership with Cambridgeshire grows stronger the strategic approach adopted needs to inform the wider approach of Commissioning. Critically the approach also needs to be evaluated to understand what is working and what requires further review and this will form another element of the work of Commissioning (or external academic partner) in the next twelve months.

5. **CONSULTATION**

- 5.1 Care Homes Forum
Older People's Partnership Board
Carer's Partnership Board
Learning Disabilities Partnership Board
Winter Pressures meeting has been established with home care providers to develop a joint approach to system demands/pressures.

6. **ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 Not applicable. The contents of this report provide an update to the Board to note.

7. **REASON FOR THE RECOMMENDATION**

- 7.1 The report is to provide information to the Adult and Communities Scrutiny Committee.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 *Not Applicable*

9. **IMPLICATIONS**

Financial Implications

- 9.1 The commissioning arrangements are closely linked to delivering the Council's medium term financial strategy (MTFS).

Legal Implications

- 9.2 There are no legal implications related to this report. The Care Act 2014 and associated regulations provides the legal and statutory framework that delivers the basis of adult social care commissioning

Equalities Implications

- 9.3 There are no equalities implications related to this report.

Rural Implications

- 9.4 There are no rural implications related to this report..

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 *N/A*

11. APPENDICES

- 11.1 *N/A*

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FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres, Cllr Elsey; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 5 FEBRUARY 2018

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Approval of the Transport Programme of Capital Works.- KEY/5FEB18/01 To Approve The Transport Programme Of Capital Works For The 2018/19 - 2020/21 Financial Years</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>February 2018</p>	<p>Growth, Environment and Resources</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Lewis Banks, Principal Transport Planning Officer, 01733 317465, Lewis.Banks@peterborough.gov.uk</p>	<p>Peterborough Local Transport Plan 4 (2016 – 2021) http://www.peterborough.gov.uk/ltp</p>
<p>Housing Related Support Grant Agreements 2018/2019 – KEY/5FEB18/02 A decision is required to award specific grants for the funding of Housing Related Support, which will be funded through the Housing Related Support (formerly Supporting People) Programme for the period 1st April 2018 to 31st March 2019</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>31st March 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>All existing providers of HRS will be consulted</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>April 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Uncollectable debts in excess of £10,000 – KEY/28NOV16/01 Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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43	3. Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02 To agree amendments to the Serco Partnership Contract	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	4. Serco ICT Contract Amendments – KEY/28NOV16/03 To agree amendments to the Serco ICT Contract.	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant stakeholders and Serco.	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>44</p> <p>5. Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2017 – 2019</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia - Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 - 2019</p>
<p>6. Authorise the award of the Nene Bridge Bearings Scheme - KEY/01MAY17/07 Authorise the award of the Nene Bridge Bearings bridge works to Skanksa Construction UK Ltd through the Council's Peterborough Highway Services Contract 2013-</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Tebb, Network and Traffic Manager, Tel:01733 453519, Email: peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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45 7.	<p>Real Time Passenger Information - KEY/15MAY17/02 Award of the Contract along with the agreement to sign the partnership and data sharing agreements with neighbouring local authorities and bus operators associated with this contract</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation has taken place with bus operators in the city and will continue to do so for the duration of the tender process</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Email: Peter.tebb@peterborough.gov.uk</p> <p>Amy Pickstone Senior ITS Officer 5 317481 Email: amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>46</p> <p>8. Approval to early infrastructure works to facilitate the design and build of two new schools on the Paston Reserve site – KEY/15MAY17/03 There is a requirement for infrastructure works to be undertaken on land identified under a S106 Agreement to accommodate a new 2 form entry primary school and an 8 form entry secondary school at the Paston Reserve site. These works include a new access road into the site from Newborough Road, relocation of overhead power cables and fencing to secure the site upon transfer to the Council. These works must be completed ahead of the programme to deliver the new school.</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development in consultation with Councillor Holdich, Leader of the Council</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>47</p> <p>9. Paston Reserve Primary School - New school build project - KEY/15MAY17/04 School Organisation Plan 2012-17, EFA Contractors Framework Guidance, Guidance for LAs seeking to deliver free school projects</p>	<p>Leader of the Council and Member and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be public consultation on the plans for the new school. Ward Cllr consultation</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>10. Paston Reserve Secondary School - New build project - KEY/15MAY17/05 Authorise the Director People and Communities to approve the construction of a new secondary school at the Paston Reserve site up to the value of £xm. Authorise the Director to award the design and build contract. Authorise the Director to enter into the 125 year lease of the school site with the Academy Trust.</p>	<p>Leader of the Council and Member and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority</p>	<p>July 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Gunthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>There will be a public consultation on the plans for the new school. Ward Cllr consultation.</p>	<p>Emma Everitt Capital Projects and Assets Officer Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2012-17. EFA Contractors Framework Guidance. Guidance for LAs seeking to deliver free school projects</p>

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<p>11. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04 Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>12. Woodston Expansion – KEY/26JUNE17/01 Award of Contract for the expansion of Woodston Primary School to accommodate an additional 210 children</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Fletton & Woodston</p>	<p>Relevant internal and external stakeholders.</p> <p>Public consultation to be held July 2017</p>	<p>Sharon Bishop, Capital Projects & Assets Officer, Tel: 01733 863997, Email: sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisational Plan 2015 - 2020</p>
<p>13. Approval of Sharing Officers between Peterborough City Council & Other Local Authorities - KEY/10JUL17/01 Under s113 of the 1972 Local Government Act a Council can place officers at the disposal of another Council. The Council is currently in the process of establishing a shared management team for People & Communities with Cambridgeshire County Council which may result in one or more officers of the City Council being shared across both Councils.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>Officers affected, Trades Unions, Employment Committee, Members of both Councils</p>	<p>Paul Smith HR Advisor Tel: 01733863629 Email: paul.smith2@Peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Consultation document and reports to Employment Committee setting out rationale and proposals</p>

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14.	Award of Contract - Social Care Platform - KEY/24JULY17/01 To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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15.	Award of Contract - Social Care e-marketplace – KEY/24JULY17/02 To approve the awarding of a contract to provide a social care e-marketplace IT system	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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16.	Award of Contract - Social Care Operating Model – KEY/24JULY17/05 To approve the awarding of a contract to develop a social care operating model	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. N/A	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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17.	Acquisition of Regeneration Site – KEY/24JULY17/06 To approve the acquisition of a local regeneration site.	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment & Resources Scrutiny Committee	Central	Relevant Internal and External Stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>18. Academy Conversion (Jack Hunt Group) of Jack Hunt School – KEY/07AUG17/02</p> <p>To approve the closure of a maintained school and authorise the execution and completion of a Commercial Transfer Agreement with the Academy Trust and the grant of a 125 year lease of the land</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>19. Academy Conversion (Jack Hunt Group) of Middleton Primary School – KEY/07AUG17/03</p> <p>Conversion of a maintained primary school to an Academy. To authorise the execution and completion of a Commercial Transfer Agreement (CTA) between the Council and the Academy trust and to authorise the grant of a 125 year lease to the Academy Trust</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No.01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>20. Academy Conversion (Jack Hunt Group) of Longthorpe Primary School – KEY/07AUG17/04 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel. No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>21. Academy Conversion (Jack Hunt Group) of Thorpe Primary School – KEY/07AUG17/05 Academy conversion of maintained primary school. To authorise the execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust and to authorise a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Sharon Bishop Capital Projects and Assets Officer, Tel No: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>22. Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School – KEY/07AUG17/06 Academy conversion of maintained primary school. The execution and completion of a Commercial Transfer agreement (CTA) between the Council and the Academy Trust. The authorisation of a 125 year lease to the Academy Trust.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>January 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders. Consultation with staff, parents, Ward Cllrs and relevant council departments</p>	<p>Emma Everitt Email:emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>23. Replacement Social Care System For Adult Social Care – KEY/21AUG17/01 Approval for purchase and implementation of replacement social care system for adult social care.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Caroline Townsend, Programme Manager, Tel. No: 07920 160512, Email:caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>24. Approval of Entering Into Contracts With Residential and Nursing Home Providers In Accordance With Service User Choice of Home Via The Pseudo Dynamic Purchasing System as recommended by the PCC Legal Department – KEY/21AUG17/02 The Pseudo DPS will be opened for 4 years. PCC needs to be able to call off the selected list as/when required for the entire 4 year period that PSEUDO DPS is opened.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. ADASS Eastern Region</p>	<p>Helene Carr, Head of Commissioning Social Care Tel:01733 863901, Email: helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>25. Award of Insurance Contract – KEY/18SEP17/01 Evaluation of insurance tenders received to be reviewed and award of contract to be made.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>23 February 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. None.</p>	<p>Steve Crabtree, Chief Internal Auditor, 01733 384557, steve.crabtree@Peterborough.gov.uk</p>	<p>Evaluation of insurance tender submissions prepared by the Council's brokers, JLT.</p>

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<p>26. Continuation of Housing Renewal Policy grants through the Care & Repair Agency – KEY/18SEP17/02 Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. CMDN published on website</p>	<p>Sharon Malia Housing Programmes Manager sharon.malia@peterborough.gov.uk</p>	<p>None</p>

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<p>27. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>February 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders. Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructure . 07715 802 489. stuart.macdonald@peterborough.gov.uk</p>	<p>School Organisation Plan 2015 -2022</p>

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<p>28. Approval of Contract of Generalist Advice Services – KEY/16OCT17/04 To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>March 2018</p>	<p>Adults and Communities</p>	<p>City wide service provision</p>	<p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager ian.phillips@peterborough.gov.uk 863849</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>29. Entering into a Section 75 with Cambridge County Council – KEY/13NOV17/01 Entering into a Section 75 with Cambridge County Council for the provision of joint commissioning of a Recovery and inclusion tender</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>January 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Legal and Finance departments</p>	<p>Janet Warren, Assistant Commissioner, 01733 863865, janet.warren@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>30.</p>	<p>ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays</p>	<p>Councillor David Seaton, Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid, Head of Property Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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31.	<p>Extension to the Public Health Contract (Cambridgeshire and Peterborough NHS Foundation Trust) - KEY/11DEC17/01</p> <p>This decision is to seek permission to enter into a new Section 75 Agreement with CPFT for delivery of School Nursing services, at the value of £759,000 per annum for one year from 1 April 2018 to 31 March 2019.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>January 2018</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Partners have been in continued discussions and have reviewed and agreed the specification, financial investment, aims and outcomes of the service, and monitoring arrangements, which form part of this agreement. Wider consultations have been held across Peterborough and Cambridgeshire on how this service will operate within the 0-19 Healthy Child Programme procurement.</p>	<p>Amy Hall, Assistant Commissioner, 01733 863 687, amy.hall@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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32. Allocation of grant to provide 29 affordable homes at a site on Midland Road - KEY/11DEC17/02 To approve the allocation of grant to provide affordable homes	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	January 2018	Growth, Environment and Resources Scrutiny Committee	Central Ward	Relevant internal and external stakeholders. None - Ward Cllrs for Central Ward will be consulted	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
33. Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school	Councillor Lynne Ayres, Cabinet Member for Education, Skills and University	January 2018	Children and Education Scrutiny Committee	Dogsthorpe Ward	Relevant internal and external stakeholders. Public Consultation Meeting	Sharon Bishop, Capital Projects & Assets Officer Sharon.bishop@peterborough.gov.uk	School Organisational Plan
34. Securing homes for homelessness households – KEY/11DEC17/04 The council is looking to support homeless families and individuals through providing more housing.	Cabinet	15 January 2018	Growth, Environment and Resources Scrutiny Committee	City wide	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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35.	Disposal of freehold in North West of the City – KEY/11DEC17/05 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment and Resources Scrutiny Committee	Ravensthorpe	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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36.	<p>Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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37.	Disposal of freehold in Centre of the City – KEY/11DEC17/07 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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38.	Purchase of building in the centre of Peterborough – KEY/11DEC17/08 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property	Councillor David Seaton Cabinet Member for Resources	January 2018 Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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39.	Purchase of land to the east of the city - KEY/25DEC17/02 Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.	Cabinet Member for Resources, Councillor Seaton	January 2018	Growth, Environment and Resources Scrutiny Committee	East	Relevant internal and external stakeholders.	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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40.	A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	January 2018	Growth, Environment and Resources Scrutiny Committee	Stanground South	Relevant internal and external stakeholders. The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.	Lewis Banks, Principal Sustainable Transport Planning Officer. Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Fourth Local Transport Plan: www.peterborough.gov.uk /ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>41. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	Councillor Eisey, Cabinet Member for Waste and Street Scene	January 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, businesses & partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation in MTFP 2017/18</p>
<p>42. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	Councillor Seaton, Cabinet Member for Resources	January 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation of £4m in MTFP 2017/8</p>

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<p>43. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06 public realm improvements within the CAN Do area</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>January 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, groups, businesses and partner agencies</p>	<p>Cate Harding, Community Capacity Manager.</p> <p>Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation £3m in MTFP 2017/18</p>
<p>44. Procurement of housing for vulnerable people – KEY/08JAN18/02 To approve the borrowing and investment of £2m for the procurement of a number of properties for housing for vulnerable people.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health (in consultation with Cabinet Member for Resources)</p>	<p>8 January 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Completed as part of approval of Better Care Fund application</p>	<p>Oliver Hayward, Email: oliver.hayward@peterborough.gov.uk Tel: 01733 863910</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>73</p> <p>1. Vivacity Funding – To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>2. Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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3. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Proposal for Loan of Senior Management Staff Under Joint Arrangements - To approve a sharing agreement for senior management staff.	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.	Councillor David Seaton Cabinet Member for Resources	January 2018	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	<p>Daily cleanse around Gladstone Street and nearby streets - Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p>Councillor Elsey, Cabinet Member for Waste and Street Scene</p>	<p>January 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward Cllrs Hussain, Amjad Iqbal, Jamil</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee it was also part of the full council decision to implement as part of the budget for 2017-18.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
7. A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.	Councillor Elsey, Cabinet Member for Waste and Street Scene	January 2018	Growth, Environment & Resources Scrutiny Committee	Central Ward Cllrs Hussain, Amjad Iqbal, Jamil	Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.	James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. 2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Resources	January 2018	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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9.	Peterborough Trees and Woodland Strategy - To approve the draft Trees and Woodland strategy prior to public consultation	Cabinet	15 January 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. Consultation will follow Cabinet approval to commence consultation	Darren Sharpe, darren.sharpe@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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<p>10. Locally designed and administered business rates relief scheme - The government announced in its spring budget a number of reliefs for businesses including a £300m discretionary sum to be allocated by individual Local authorities based on their own scheme. The government subsequently consulted on this and in April confirmed the scheme would continue and announced individual authority allocations, although there remain some outstanding issues. The decision required will be to approve the scheme of allocation of funds for those ratepayers who have faced high increases in rate bills for 2017/18.</p>	Councillor Seaton, Cabinet Member for Resources	January 2018	Growth, Environment and Resources Scrutiny Committee	All	Relevant Internal and External Stakeholders	Bruce Bainbridge, Finance Manager, 01733 384583, bruce.bainbridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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11.	Draft Flood and Water Supplementary Planning Document (SPD) - To approve the draft Flood and Water SPD for public consultation	Cabinet	15 January 2018	Growth, Environment and Resources	City Wide	Relevant internal and external stakeholders. This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12.	Draft Developers Contribution Supplementary Planning Document (SPD) - To approve the draft Developers Contribution SPD for public consultation	Cabinet	15 January 2018	Growth, Environment and Resources	City Wide	Relevant internal and external stakeholders. This draft document is coming to Cabinet for approval to go out for public consultation	Anne Keogh Housing and Strategic Planning Manager tel: 01733 863815 anne.keogh1@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13.	Draft Biodiversity Strategy - To approve the draft Strategy prior to consultation	Cabinet	15th January 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. Consultation will follow Cabinet approval to consult	James Fisher, Wildlife Officer, 01733 453543, james.fisher@peterborough.gov.uk	Biodiversity Strategy

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14.	Draft Peterborough Green Infrastructure and Biodiversity SPD - To approve the draft document prior to consultation	Cabinet	15 January 2018	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders. Consultation not yet undertaken	James Fisher, Wildlife Officer, 01733 453543, james.fisher@peterborough.gov.uk	Supplementary Planning Document (SPD)
15.	November 2017 Budgetary Control Monitoring - For Cabinet to consider and note the current budgetary control position	Cabinet	15 January 2018	Sustainable Growth and Environment Capital	All Wards	Relevant Internal and External Stakeholders	Peter Carpenter, Service Director – Financial Services 01733 384564 Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>16. Decision to enter into a Section 76 Agreement for the delivery of integrated Speech and Language Therapy Services.</p> <p>A decision is required to allow the council to renew a Section 76 agreement, to transfer the sum of £250,000 to the CCG, for the delivery of an integrated Paediatric Speech and Language Therapy (SALT) service across Peterborough and Cambridgeshire from 1 April 2018 to 31 March 2019. Following an extensive review of the service in 2016, it was recognised that delivery was often disjointed and fragmented, meaning families were not receiving the best outcomes from the service. As a result of the review a new model has been developed, which focuses of early intervention and accessibility; to maximise efficiency, and in line with the current direction of travel, the model is shared across Peterborough and Cambridgeshire to bring together an integrated model for the two authorities</p>	<p>Councillor Smith, Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Amy Hall Assistant Commissioner Tel: 01733 863687 Email: amy.hall@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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17. Approval of the Preliminary Draft of the Minerals and Waste Local Plan for Public Consultation – Approval of the Preliminary Draft of the Minerals and Waste Local Plan for Public Consultation	Cabinet	26 March 2018	Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders. Public consultation will follow approval by Cabinet	Richard Kay, Head of Sustainable Growth Email: richard.kay@peterborough.gov.uk Tel: 01733 863795	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18. Authorisation for Peterborough City Council to delegate the discretionary function of providing Housing Related Floating Support services to Cambridgeshire County Council - Peterborough City Council is working in partnership with Cambridgeshire County Council to include the two current Floating Support Services in Peterborough into the procurement of their Multi-Disciplinary Floating Support Service from 1st July 2018. This approach has been agreed by the joint Commissioning Board.	Councillor Seaton, Cabinet Member for Resources	5th January 2018	Adults and Communities Scrutiny Committee	All	Relevant internal and external stakeholders. Full consultation with the two existing providers of Floating Housing Related Support in Peterborough	Sharon Malia, Housing Programmes Manager Tel 01733 863764 Email: sharon.malia@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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19.	Ability to Budget throughout the year - It is prudent, given the Council's budgetary position, for its governance processes to be amended to allow it to change and update future years budgets, with the associated meetings and scrutiny, throughout the year (a quarterly process).	Cabinet Recommendation to Council	March 2018	Growth, Environment and Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Carpenter, Service Director - Financial Services Tel: Email:peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20.	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	5 February 2018	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Jane.McDaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Purchase of the freehold interest in Peterborough Registry Office - DEC17/CMDN/75 - To delegate authority to the Corporate Director of Growth and Regeneration to purchase the freehold interest in Peterborough Registry Office.</p> <p>With the approval of the Chairman of the Growth, Environment and Resources Scrutiny Committee Urgency, Special Urgency and a waiver of call-in procedures have been invoked to suspend the requirement to advertise the decision for 28 days, publish the decision for 5 days prior to publication, and to suspend the 3 day call-in period.</p> <p>This is because the Council has entered into an agreement with the vendor to complete the transaction within a strict timetable giving its exclusivity to acquire the property "off market" with completion being on or before the date rent next becomes due which is 25 December 2017</p>	<p>This is because the Council has entered into an agreement with the vendor to complete the transaction within a strict timetable giving its exclusivity to acquire the property "off market" with completion being on or before the date rent next becomes due which is 25 December 2017</p>	<p>Cabinet Member For Recourses</p>	<p>13 December 2017</p>	<p>Growth, Environment And Resources Scrutiny Committee</p>	<p>All</p>	<p>Due to the confidential nature of the transaction discreet internal consultations have been made and the results of these are set out in the NOT FOR PUBLICATION appendix to this report.</p> <p>The Leader of the Council has been consulted and supports the recommendation of this report</p>	<p>Jane McDaid, Head of Peterborough Property Services. Email:jane.Mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment, or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Holdich	Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority
Councillor Fitzgerald	Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health
Councillor Ayres	Cabinet Member for Education, Skills and University
Councillor Elsey	Cabinet Member for Waste and Street Scene
Councillor Hiller	Cabinet Member for Growth, Planning, Housing and Economic Development
Councillor Lamb	Cabinet Member for Public Health
Councillor Smith	Cabinet Member for Children's Services
Councillor Seaton	Cabinet Member for Resources
Councillor Walsh	Cabinet Member for Communities

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

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**ADULTS AND COMMUNITIES SCRUTINY COMMITTEE / CRIME AND DISORDER SCRUTINY COMMITTEE
WORK PROGRAMME 2017/18**

Meeting Date	Item	Indicative Timings	COMMENTS
20 June 2017 <i>Draft Report 20 May</i> <i>Final Report 7 June</i>	Update Report on Adult Social Care Adult Social Care to be the main theme for the 2017/2018 work programme. The Scrutiny Committee to receive an overview of Adult Social Care at its first meeting of the year to assist the Committee in deciding which areas require further scrutiny throughout the year. Contact officer: Debbie McQuade/Oliver Hayward		
	Adults and Communities Performance Report Framework Contact Officer: Adrian Chapman		
	Proposal for A Cross Party Working Task and Finish Group To Review Community Involvement in Neighbourhood Issues Contact officer: Rob Hill		
	CRIME AND DISORDER SCRUTINY COMMITTEE		
	Safer Peterborough Partnership Plan 2017-2020 Contact Officer: Hayley Thornhill		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Joanna Morley, Democratic Services Officer		
	Review of 2016/17 and Work Programme 2017/18 To review the work undertaken during 2016/17 and to consider the work programme of the Committee for 2017/2018 Contact Officer: Paulina Ford, Senior Democratic Services Officer		

Meeting Date	Item	Indicative Timings	COMMENTS
<p>12 September 2017 <i>Draft Report 18 Aug</i> <i>Final Report 31 Aug</i></p>	<p>Annual Report of The Peterborough Safeguarding Adult Board 2016-17 To comment on the Annual Report of the Safeguarding Adults Board. Contact Officer: Joanne Procter / Dr. Russell Wate: Independent Chair, Peterborough Safeguarding Adults Board</p>		
	<p>Update on the Management of Rough Sleepers: Monitoring of Recommendations To monitor the progress being made on the recommendations from the Rough Sleepers Review. Contact Officer: Sean Evans</p>		
	<p>Homelessness And Homelessness Prevention A report on homelessness and its prevention and a request from Cllr Peter Hiller for the committee to form a Task & Finish group to support the development of a new homelessness reduction strategy. Contact Officer: Sean Evans`</p>		
	<p>Update On Emergency Stopping Place Provision For Gypsies And Travellers Within Peterborough To monitor the progress being made on the recommendations from the Emergency Stopping Places Review. Contact Officer: Clair George</p>		
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
12 September 2017	<p>Contact Officer: Joanna Morley</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Joanna Morley, Democratic Services Officer</p>		
	<p>Work Programme 2017/2018 To consider the Work Programme for 2017/2018</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
<p>14 November 2017 <i>Draft Report 23 Oct</i> <i>Final Report 2 Nov</i></p>	<p>Portfolio Report: Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health This report provides an overview of the work of the Adult Social Care service which forms part of the Adults and Communities Department, and the progress in delivering Adult Social Care focusing on specific areas as outlined in the overall Performance Dashboard for Adults. Adult Social Care sits within the portfolio of the Cabinet Member for Integrated Adult Social Care and Health.</p> <p>Contact Officer: Debbie McQuade</p>		
	<p>Financial Report on Adult Social Care</p> <p>Contact Officer: Will Patten / Mark Gedney</p>		
	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
	<p>Victim Based Crime including Domestic Abuse To allow the Committee, in their role as the Crime and Disorder Scrutiny Committee, to understand the extent of victim based crime (including domestic abuse) occurring in Peterborough and the interventions that are in place to reduce offending.</p> <p>Contact Officer: Hayley Thornhill</p>		
	<p>Interim Report on Homelessness and Homelessness Prevention</p> <p>Contact Officer: Sean Evans / Adrian Chapman</p>		
	<p>Recommendations Monitoring Report To monitor progress made on recommendations made at the previous meeting. Contact Officer: Joanna Morley</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Joanna Morley, Democratic Services Officer</p>		
	<p>Work Programme 2017/2018 To consider the Work Programme for 2017/2018</p>		
<p>29 November 2017 (Joint Meeting of the Scrutiny Committees)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase One To scrutinise the Executive's proposals for the Budget 2018/19 and Medium Term Financial Plan 2027/28.</p> <p>Contact Officer: Marion Kelly/Peter Carpenter</p>		
<p>16 January 2018 <i>Draft Report 15 Dec</i> <i>Final Report 4 Jan</i></p>	<p>Portfolio Progress Report: Cabinet Member for Communities To allow the Committee to scrutinise the work being undertaken under the portfolio of the Cabinet Member for Communities, Councillor Irene Walsh.</p> <p>Contact Officer: Rob Hill</p> <hr/> <p>Community Asset Transfer Programme The report is presented in order for the Committee to review the progress made to date regarding community asset transfers, and agree the direction of travel in regards to the future management of community buildings.</p> <p>Contact Officer: Caroline Rowan</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Adult Social Care Commissioning Arrangements</p> <p>This report is being presented to provide information on the commissioning arrangements within adults social care.</p> <p>Contact Officer: Will Patten/ Oliver Hayward</p> <p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Joanna Morley</p> <p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Joanna Morley, Democratic Services Officer</p> <p>Work Programme 2017/2018</p> <p>To consider the Work Programme for 2017/2018</p>		<p>If required.</p>
<p>8 February 2018 (Joint Meeting of the Scrutiny Committees)</p>	<p>Budget 2018/19 and Medium Term Financial Strategy to 2027/28 Phase Two</p> <p>To scrutinise the Executive's proposals for the Budget 2018/98 and Medium Term Financial Plan 2027/28.</p> <p>Contact Officer: Marion Kelly/Peter Carpenter</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
<p>13 March 2018 <i>Draft Report 19 Feb</i> <i>Final Report 1 March</i></p>	<p>Community Involvement Task and Finish Group Report and Recommendations</p>		
	<p>Homelessness Strategy Task and Finish Group Report and Recommendations</p>		
	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
	<p>A report on The Safer Peterborough Partnership's Reducing Re-offending Strategy</p> <p>Contact Officer: Rob Hill / Hayley Thornhill</p>		
	<p>Recommendations Monitoring Report</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Joanna Morley</p>		<p>If required.</p>
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Possible Items for Future Meetings	Contact Officer
Collaboration of Road Safety between PCC and Cambs	
Road Safety around Schools	